Internet of Things (IoT) Security Framework for Industry 4.0

"Meeting Minutes"

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| Document Owner: |  |

**Revision History**

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| --- | --- | --- | --- |
| **Version** | **Date** | **Revision Author** | **Summary of Changes** |
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**Distribution**

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| **Name** | **Title** |
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**Approval**

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| **Name** | **Position** | **Signature** | **Date** |
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# Meeting Minutes

**AGENDA**

1. **Apologies for absence**

[Add your text here.]

1. **Minutes from the last meeting**

[Add your text here.]

1. **Matters arising**

[Add your text here.]

1. **Reports**

[Add your text here.]

1. **Unfinished business**

[Add your text here.]

1. **New business**

[Add your text here.]

1. **Announcements**

[Add your text here.]

1. **Agreement of deliverables for the next meeting**

[Add your text here.]

1. **Date and venue of next meeting**

[Add your text here.]

1. **Reserved Business**

[Add your text here.]